



## All-terrain Chair Usage Requirements



## Table of Contents

DEFINITIONS AND LIMITATIONS.....	2
RULES AND REGULATIONS .....	2
GENERAL USE GUIDELINES .....	5
RESTRICTIONS.....	5
SAFETY AND EMERGENCY GUIDELINES.....	6



## All-terrain Chair Usage Requirements

### **DEFINITIONS AND LIMITATIONS**

1. All-terrain chairs (ATC) are allowed in designated areas of Office of State Parks (OSP) sites. ATCs are not equivalent to utility terrain vehicles. Under no circumstances are individuals permitted to bring their own utility terrain vehicles onto OSP property. Definitions of ATCs and utility terrain vehicles are described below.
  - a. ATCs have a smaller footprint and are only used by eligible people with disabilities who have been approved and trained. Chair specifications include:
    - i. 43 inches or less in width
    - ii. A dry weight of approximately 400 pounds
    - iii. 43 inches in height and 52.5 inches in length
    - iv. Has zero emissions and is electric
    - v. Considered a powered wheelchair by the ADA
    - vi. Designed to propel one individual who fits the definition of eligible persons as defined within the official ATC program manual
  - b. A utility terrain vehicle is defined by LA R.S. 32:299.3 as:
    - i. Any recreational motor vehicle designed for and capable of travel over designated roads with four or more tires
    - ii. Minimum weight of at least seven hundred pounds but not exceeding two thousand pounds

### **RULES AND REGULATIONS**

1. ATCs are available for individual use. Individuals can reserve an ATC by going online to [reservations.gooutdoorslouisiana.com](https://reservations.gooutdoorslouisiana.com). Due to battery usage and charging time, one reservation per day will be allowed.
  - a. ATCs will be available for rent between the hours of 8:30 a.m. and 2 p.m.
  - b. ATCs must be returned to training site by 5 p.m., regardless of reservation start time.
    - i. Management reserves the right to refuse future reservations to riders who return the ATC after 5 p.m.
2. ATC user and all companions must obey all information signs, site rules, and operating instructions without exception.
  - a. This rule includes running the ATC only on designated pathways as indicated in the in-person training.

3. No person under 16 years of age shall operate, ride, or be otherwise propelled on an ATC unless the person wears a safety helmet meeting United States Department of Transportation standards and eye protection. Users are encouraged to bring their own protective gear. In the event protective gear is needed, OSP will provide helmets and eye protection.
4. Riding an ATC on OSP property is a privilege, not a right. As such, this amenity can be restricted from riders who do not do everything in their power to protect this ATC asset. Riders ensure their access to the ATC by:
  - a. Staying on/in designated trails/areas;
  - b. Refer to user guidelines and reference in-person training while operating;
  - c. Keeping out of closed areas and off private property;
  - d. Following the OSP site applicable rules, regulations, and laws.
5. Disabilities eligible for use of a site's ATC are as follows:
  - a. The ADA defines a person with a disability as a person who has a physical or mental impairment that substantially limits one or more major life activity. This includes people who have a record of such an impairment, even if they do not currently have a disability. It also includes individuals who do not have a disability but are regarded as having a disability. The ADA also makes it unlawful to discriminate against a person based on that person's association with a person with a disability. Specific examples of eligible conditions include:
    - i. WHEELCHAIR CONFINED:
      1. The individual must have a disability that confines them to the use of a wheelchair.
    - ii. MOBILITY IMPAIRED:
      1. The individual's disability impairs them sufficiently to preclude walking farther than 200 feet without stopping to rest, even with mechanical aids.
      2. The individual's disability requires continual use of artificial limbs, crutches, leg braces, or canes due to injury, disease, or birth defect.
      3. The individual's disability prevents them from walking without the assistance of another person, walker, cane, crutches, braces, prosthetic device.
      4. The individual has defects of circulatory system, respiratory system, skeletal structure, or neurological disorders.



## All-terrain Chair Usage Requirements

5. The individual uses portable oxygen.
6. The individual has a diagnosed disease or disorder including severe arthritic, neurological, or orthopedic impairments, which creates a severe mobility limitation.

### 6. Companion Requirements:

- a. Individuals using an ATC must be accompanied by someone 18 years of age or older, in good physical condition, who will be referred to as their “companion.” This person should be able to navigate the park terrain alongside the ATC at all times. Individuals and their companion are required to attend an in-person training program provided by an OSP staff member immediately prior to their use of the ATC.
- b. In case of emergency, it is the companion’s responsibility to carry a charged mobile device at all times. In the event that cellular service is unavailable, the companion will be required to seek help by returning to the location where the training was provided as quickly as possible.
- c. Under no circumstance may an ATC be checked out if both individuals are not physically present.

### 7. Required Identification and Documentation:

- a. Picture ID must be presented by user and companion to OSP staff upon arrival for ATC reservation. The names must match the reservation on file.
- b. An ATC User Agreement & Waiver and Release of Liability Form must be signed after training, in front of the OSP staff member who provided the training, to check out the ATC.
- c. The picture ID will be copied by OSP staff and kept on file. The copies of these licenses will be attached to the ATC User Agreement & Waiver and Release of Liability Form.

**GENERAL USE GUIDELINES**

1. It is the sole responsibility of the individual checking out the chair to move and maneuver the ATC around OSP sites in designated areas only. OSP staff are not permitted to transfer the individual from their personal wheelchairs to the ATC or to adjust the ATC in any way. These responsibilities lie solely with the individual and their companion.
2. The user is responsible for the storage of their personal property and durable medical equipment that they bring with them to OSP sites in their own personal vehicle or trailer.
3. Once battery level reaches half charge, head back to the training site. Even if your reservation is for several hours, the battery life varies based on terrain and weight. It is **mandatory** to follow this guideline to ensure the ATC makes it back to the charging station. See below image for how battery indicator will read:



*Three red LED lights indicate there is only 50% battery remaining. It is **required** that the user turn around and head back to training site when battery indicator reads as pictured above.*

**RESTRICTIONS**

1. If it is raining, you will need to contact the park office and reschedule your reservation of the ATC, as the ATC cannot be used in the rain or in wetlands.
2. ATC cannot be driven through standing water.
3. ATC cannot be driven on motor vehicle road ways.
4. If you do not have a companion with you who is over the age of 18, you are not eligible to use the ATC on the particular day that you have reserved it for use.
5. In the event of severe weather or act of nature, OSP staff has the right to refuse the use of the ATC for safety reasons.
6. OSP staff has the right to cancel reservations and refuse the use of the ATC at any OSP facility at any time.



## All-terrain Chair Usage Requirements

### **SAFETY AND EMERGENCY GUIDELINES**

1. Do **NOT** ride the ATC during loading or unloading from vehicle or trailer.
2. Only one person should be on the ATC at any time.
3. A seatbelt is required when operating the ATC at all times.
4. Keep hands and fingers away from the rotating parts of the tracks and pinch points.
5. Make sure controls are turned **OFF** when getting in or out of the seat.
6. Make sure controls are turned **OFF** before placing a cover over the ATC.
7. When approaching inclines or declines in any surface always use caution, switch to a slower speed.
8. **USE CAUTION:** The ATC will climb inclines enough to tip over in any direction.
9. Do **NOT** attempt to climb stairs in the ATC.
10. When climbing over obstacles, approach at an angle, **NOT** perpendicular.
11. Do **NOT** navigate ATC on more than a 20-degree slope.
12. In the event of an emergency, the companion should have a fully charged cell phone and first call 911, then the park main line. If cell service is unavailable, the companion should immediately return to the location where training was provided.
13. In the event that the ATC has an equipment failure, user or companion should call for help on the park's main line. Then, switch to the manual setting to move the ATC back to the training area.