

# Rules

## RULE

### Department of Culture, Recreation and Tourism Office of State Parks

#### Cultural Resources

(LAC 25:IX.101, Chapter 3, and Chapter 5)

The Department of Culture, Recreation and Tourism, Office of State Parks, amends LAC 25:IX.101, 303, 305, 307, 308, 309, 313, 321, 331, 500, 501, 502, 503, 504, 505, 506, and 507 in accordance with the provisions of the Administrative Procedure Act, R.S. 49:950 et seq. The Rule change is made in accordance with R.S. 36:204, which gives the secretary of Culture, Recreation and Tourism the authority to make, alter, amend, and promulgate rules and regulations necessary for the administration of the functions of the department in accordance with the Administrative Procedure Act. This Rule is written in plain language in an effort to increase transparency.

The Rule abbreviates the terms "office of state parks" to "OSP" and "Department of Culture, Recreation and Tourism" to "DCRT" and makes numerous spelling, grammar, and re-numbering/re-lettering revisions throughout LAC 25:IX.101, 303, 305, 307, 308, 309, 313, 321, 331, 500, 501, 502, 503, 504, 505, 506, and 507. The Rule adds language for certain items that may be included as "Property" of OSP or another person that may not be intentionally removed, damaged, disturbed, or destroyed. The Rule adds language prohibiting the display, possession, and/or use of metal detectors or similar devices on OSP property. The Rule adds language prohibiting visitors to state historic sites "and recreation sites" from leaving designated trails. The Rule revises the period of time that vehicles will be considered abandoned if left unattended from 7 consecutive days to twenty-four hours. The Rule revises the term "should" to "shall" in requiring OHV riders to wear appropriate protective clothing. The Rule removes "Hodges Gardens Lake" as a location where personal watercrafts are prohibited. The Rule revises the title of LAC 25:IX.307 to state "Watercraft" instead of "Water Craft." The Rule revises the term "pet(s)" to "dog(s)" and clarifies the locations on OSP property where dogs are allowed. The Rule adds language that "OSP follows all rules, guidelines, and enforcements from the Department of Wildlife and Fisheries (LDWF)" and removes language restricting the "taking of flounder by gigs, crabbing at Grand Isle SP and the taking of fish by means of a yo-yo or trigger device (as defined in R.S. 56:8) in Chicot Lake at Chicot State Park." The Rule adds language prohibiting fishing in all designated swimming areas. The Rule adds language requiring site visitors "without a reservation" to provide photo identification and other basic contact information. The Rule adds language that "higher value items (Ex: Flat Screen TVs, appliances, etc.) are subject to market value replacement fee" if an item not reported as missing or damaged upon occupancy, becomes missing or damaged when the structure is vacated. The Rule

removes the term "Hodges Gardens SP" and all general admission fees for Hodges Gardens SP. The Rule adds language that allows "seniors 62 and older" to receive free admission to St. Bernard State Park and requires proof of residency for St. Bernard and Plaquemines Parish residents to receive free admission to St. Bernard State Park on Sundays. The Rule removes language specifying that an annual vehicle permit for St. Bernard State Park will be in the form of a windshield decal and replaces the word "decal" with "permit." The Rule revises the replacement fee for an annual vehicle permit to \$10 instead of free "if a windshield or vehicle has been replaced." The Rule adds language increasing and/or modifying the general admission fees for all state historic sites and Poverty Point World Heritage Site, establishing charges for guided site, house, or tram tours, and clarifying that guided site, house, or tram tour fees include all grounds, gardens, and structures open to the public. The Rule revises general admission charges and guided house tour charges for Rosedown Plantation State Historic Site and clarifies that guided house tour fees include all grounds and gardens of Rosedown Plantation State Historic Site. The Rule removes all site-specific admission charges for Audubon State Historic Site. The Rule adds language exempting admission fees at "state historic sites and Poverty Point World Heritage Site as defined in §502.C" for all students and chaperones on a field trip. The Rule removes language giving example locations of all type I, II, and III meeting rooms. The Rule adds language authorizing the assistant secretary to set day-use facility rental rates at his/her discretion and lists factors to be considered in pricing the day-use facility rental rates. The Rule revises the title of LAC 25:IX.502 to state "Fees and Exemptions; Entrance Discounts." The Rule removes duplicative language regarding annual day-use permits and the ability for the permit holder to obtain a permit in the form of a vehicle decal. The Rule revises the cost of an annual day-use permit from \$80 to \$100 per year. The Rule adds language instructing the annual day-use permit holder on what actions to take if their permit needs to be replaced and that a \$10 fee will be charged for a replacement permit. The Rule revises the maximum campsite fee not to exceed \$75 per night and the group camp rental fee not to exceed \$2,500 per night. The Rule removes summer weekday, winter weekend, and winter weekday campsite rental rates and revises the summer weekend campsite rental rate to the standard "Overnight Rate" for all visitors. The Rule removes the standard weekday cabin rental rate and revises the standard weekend cabin rental rate to the "Overnight Rate" for all visitors. The Rule removes the provision that the "rental fee for all cabins at Hodges Gardens S.P. and modular cabins at Sam Houston Jones S.P. will be the standard weekday rate year-round." The Rule removes the standard weekday lodge rental rate, the standard lodge classification rental rates, revises the standard weekend lodge rental rate to the "Overnight Rate" for all visitors, and revises the new Overnight Rate from \$225 to \$250. The Rule removes the Class I, II, and III classification, maximum capacity, and

overnight rate schedule for group camps and replaces it with a new site-specific group camp overnight rate schedule with site-specific group camp sleeping capacity limitations. The Rule adds language requiring that group camp reservation guests be charged a one-time fee of \$5 in addition to paying the new site-specific group camp overnight rates. The Rule adds language that “[g]roup camps with multiple structures will provide facilities based on the number of guests on a reservation.” The Rule revises Poverty Point “SHS” to Poverty Point “World Heritage Site.” The Rule adds language requiring requests for use of the special research dormitory facility at Poverty Point World Heritage Site to be made in writing via letter “or email.” The Rule adds language requiring requests for all programs and activities conducted by groups or individuals using the special research dormitory facility at Poverty Point World Heritage Site to be made in writing “via letter or email.” The Rule adds language authorizing the assistant secretary to set overnight rates for all campsites, camping areas, cabins, lodges, group camps, and dormitory facilities at his/her discretion and lists factors to be considered in pricing the overnight rates. The Rule removes the specific telephone number to make a reservation for all OSP facilities and replaces the telephone number with the phrase “the currently contracted reservation center customer service line.” The Rule revises the time that overnight and day-use facilities, including cabins, lodges, group camps, camping sites, rally shelters, meeting rooms and pavilions may be reserved in advance from 11 months to 13 months. The Rule revises the terms “he” with “they” and “August” with “June”, and removes the language “, or the first business day after August 2,” in an example given to illustrate the timeframe for when a reservation may be made for all OSP facilities. The Rule removes the language “Deposit in f” in the first line of LAC 25:IX.505.A.4., so that the first line now just states “Full deposit.” The Rule adds language implementing a one night charge at the reserved facility’s rate if a guest is a no-show for a reservation, but allows the assistant secretary or their designee to grant an exception to that charge in writing. The Rule removes all two and three night minimum reservation requirements for weekend and weekday reservations at all OSP facilities and the specifications for which rate would apply in a situation where a weekend and weekday reservation overlapped. The Rule adds language clarifying that exceptions “to the reservation policy” may be granted by the assistant secretary or his designee. The Rule removes the provision that “up to five” campsites may be designated for long-term stays during the winter season. The Rule removes the provision that “[t]emporary visitors passes are available for the purpose of inspecting the site facilities prior to an anticipated visit.” The Rule revises the title of LAC 25:IX.507 to state “Special Uses and Use Restrictions.” The Rule also revises the title of LAC 25:IX.507.A. to state “Special Use.” Lastly, the Rule adds language so that the title to LAC 25:IX.507.D. is now “Commercial Media” and adds subsections 1., a., and b. to LAC 25:IX.507.D. This Rule is hereby adopted on the day of promulgation.

**Title 25**  
**CULTURAL RESOURCES**  
**Part IX. Office of State Parks**

**Chapter 1. Definitions**

**§101. Definitions**

A.

*Assistant Secretary*—the assistant secretary of the OSP is executive head of the office and is appointed by the lieutenant governor with consent of the Senate. This officer is subject to the overall direction and control of the secretary of the Department of Culture, Recreation and Tourism (DCRT) while having direct responsibility for the policies of the OSP, and for the administration, control and operation of the functions, programs and affairs of the office.

*Classification System*—the method of categorizing OSP sites based on purpose, selection, development and management criteria. The categories established by this system are state park, state historic site, and state preservation area. Use of these classification terms in any official name, public or private lands, or holdings is prohibited except when approved by the secretary of DCRT, and when such areas meet the classification criteria as identified in R.S. 56:1684.

\* \* \*

*Secretary*—the secretary of DCRT serves as the executive head and chief administrative officer of the department and is appointed by the lieutenant governor with consent of the Senate. This officer has responsibility for the policies of the department and for the administration, control and operation of the functions, programs and affairs of the department.

*Site*—any holding of the OSP including, but not limited to, state historic sites, state parks, state preservation areas, and special holdings.

\* \* \*

*State Park (SP)*—an official designation within the classification system of the OSP. State parks are natural areas, which when evaluated on a statewide basis, possess outstanding scenic and natural qualities, as well as exceptional potential for recreation utilization.

\* \* \*

AUTHORITY NOTE: Promulgated in accordance with R.S. 56:1681-1690, R.S. 56:1801-1809 and R.S. 36:204.

HISTORICAL NOTE: Promulgated by the Department of Culture, Recreation and Tourism, Office of State Parks, LR 12:90 (February 1986), amended LR 19:308 (March 1993), LR 31:1979 (August 2005), LR 36:1225 (June 2010), LR 43:290 (February 2017), LR 51:361 (March 2025).

**Chapter 3. General Provisions**

**§303. Park Property and Environment**

A. ...

B. No person shall intentionally remove, damage, disturb, or destroy any OSP property or the property of another person, without the consent of the owner. "Property" shall include but is not limited to structures, watercraft, movables, signs, markers, natural features, cultural features wildlife, plants, and overnight supplies for rental facilities (pots, pans, pillows, blankets, etc.).

C. - G. ...

H. The display, possession, and/or use of metal detectors or similar devices is prohibited on OSP property. It is strictly forbidden to dig for or otherwise remove any historical feature, relic or artifact. Persons wishing to excavate and remove historical features by professional archaeological means for research purposes must request a permit from the Louisiana Archaeological Survey and Antiquities Commission. Applications for such permits must be made through the assistant secretary.

I. ...

J. Visitors to state historic sites and recreation sites are prohibited from leaving designated trails and may not walk on historic earthworks, fortifications, mounds or like features without specific permission of the site manager.

AUTHORITY NOTE: Promulgated in accordance with R.S. 56:1681-1690 and R.S. 36:204.

HISTORICAL NOTE: Promulgated by the Department of Culture, Recreation and Tourism, Office of State Parks, LR 8:634 (December 1982), amended LR 12:89 (February 1986), LR 16:1052 (December 1990), LR 19:308 (March 1993), LR 26:25 (January 2000), LR 27:1673 (October 2001), LR 31:1980 (August 2005), LR 36:1226 (June 2010), LR 43:290 (February 2017), LR 51:361 (March 2025).

### **§305. Vehicle Use**

A. - F. ...

G. Vehicles will be considered abandoned if left unattended for more than twenty-four hours unless the proper permit or advanced written approval is granted by the site manager.

H. ...

I. Off-highway vehicles (OHV) are prohibited on OSP sites, including back country trails, except as set forth in this section.

I.1. - I.1.b. ...

c. OHV riders shall wear appropriate personal protective clothing such as eye protection, gloves, boots, long-sleeve shirt, and long pants.

I.1.d. - I.2. ...

AUTHORITY NOTE: Promulgated in accordance with R.S. 56:1681-1690 and R.S. 36:204.

HISTORICAL NOTE: Promulgated by the Department of Culture, Recreation and Tourism, Office of State Parks, LR 8:634 (December 1982), amended LR 12:89 (February 1986), LR 14:772 (November 1988), LR 26:25 (January 2000), LR 31:1980 (August 2005), LR 39:1264 (May 2013), LR 43:290 (February 2017), LR 51:362 (March 2025).

### **§307. Watercraft**

A. - J. ...

K. Personal watercrafts (defined as any one or more person jet propelled craft such as a Jet Ski or Sea-Doo) are prohibited at Poverty Point Reservoir, Chicot Lake and in any portion of any site posted as a "no ski zone."

AUTHORITY NOTE: Promulgated in accordance with R.S. 56:1681-1690 and R.S. 36:204.

HISTORICAL NOTE: Promulgated by the Department of Culture, Recreation and Tourism, Office of State Parks, LR 8:634 (December 1982), amended LR 12:89 (February 1986), LR 16:1052 (December 1990), LR 26:26 (January 2000), LR 31:1981 (August 2005), LR 36:1226 (June 2010), LR 39:1265 (May 2013), LR 43:291 (February 2017), LR 51:362 (March 2025).

### **§308. Poverty Point Reservoir State Park**

A. All of the restrictions on and requirements for operating watercraft in Poverty Point Reservoir State Park listed in this section are in addition to those restrictions and requirements found elsewhere in these OSP rules and

regulations. These section rules apply only to Poverty Point Reservoir State Park's visitors. No part of this section however, shall be construed so as to nullify, in whole or in part, any other section of the OSP rules and regulations as they exist.

B. - C.3. ...

4. operating a watercraft without a current day-use receipt or "resident boat permit."

D. - J. ...

AUTHORITY NOTE: Promulgated in accordance with R.S. 56:1681-1690 and R.S. 36:204.

HISTORICAL NOTE: Promulgated by the Department of Culture, Recreation and Tourism, Office of State Parks, LR 31:1981 (August 2005), amended LR 36:1226 (June 2010), LR 43:291 (February 2017), LR 51:362 (March 2025).

### **§309. Horseback Riding, Livestock, Animals and Pets**

A. ...

B. Any dog brought on OSP property must be leashed, caged or crated. Leashes shall not exceed 6 feet in length. With the exception of service animals, dogs are only permitted in designated cabins. Dogs are not permitted within any other buildings or other enclosed structures on site, nor are they allowed near designated swimming areas and in other overnight facilities. Owners shall be fully responsible for any injury and/or damage caused by their dog.

C. - D. ...

AUTHORITY NOTE: Promulgated in accordance with R.S. 56:1681-1690 and R.S. 36:204.

HISTORICAL NOTE: Promulgated by the Department of Culture, Recreation and Tourism, Office of State Parks in LR 8:635 (December 1982), amended LR 12:89 (February 1986), LR 14:773 (November 1988), LR 26:26 (January 2000), LR 31:1982 (August 2005), LR 36:1226 (June 2010), LR 43:292 (February 2017), LR 51:362 (March 2025).

### **§313. Fishing, Hunting, Trapping and the Use of Firearms or Fireworks**

A. - D. ...

E. OSP follows all rules, guidelines, and enforcements from the Louisiana Department of Wildlife and Fisheries (LDWF). A person fishing on OSP property must adhere to all state and federal laws and criteria regarding fresh and/or salt water fishing. The taking of fish by nets, traps or any means other than hook or line is prohibited at any and all sites, except for management purposes as authorized by special permit.

F. ...

G. Fishing is prohibited in all designated swimming areas.

AUTHORITY NOTE: Promulgated in accordance with R.S. 56:1681-1690 and R.S. 36:204.

HISTORICAL NOTE: Promulgated by the Department of Culture, Recreation and Tourism, Office of State Parks, LR 8:633 (December 1982), amended LR 12:89 (February 1986), LR 14:773 (November 1988), LR 16:1052 (December 1990), LR 19:308 (March 1993), LR 31:1982 (August 2005), LR 36:1227 (June 2010), LR 39:1265 (May 2013), LR 43:292 (February 2017), LR 51:362 (March 2025).

### **§321. Fines and Enforcement**

A. - B. ...

C. Site visitors without a reservation are required to provide photo identification and basic contact information including phone number, mailing address and email address. Site visitors may also be required to furnish specific

information upon admission or registration, including but not limited to, vehicle license plate number and a driver's license number.

**AUTHORITY NOTE:** Promulgated in accordance with R.S. 56:1681-1690 and R.S. 36:204.

**HISTORICAL NOTE:** Promulgated by the Department of Culture, Recreation and Tourism, Office of State Parks, LR 8:636 (December 1982), amended LR 12:89 (February 1986), LR 26:27 (January 2000), LR 27:1673 (October 2001), LR 31:1983 (August 2005), LR 36:1227 (June 2010), LR 39:1266 (May 2013), LR 43:293 (February 2017), LR 51:362 (March 2025).

**§331. Overnight-Use Facilities**

A. - B.6. ...

C. Cabins, Lodges, Other Overnight Facilities

1. A written inventory of movable equipment and furnishings is posted in each overnight structure or will be furnished to the visitor. It is the visitor's responsibility to check the inventory immediately upon occupancy. The visitor must report to the site manager or his designee any discrepancy between the actual inventory and the printed inventory. The visitor may be assessed the cost of items which, if not reported as missing or damaged upon occupancy, are missing or damaged when the structure is vacated. Higher value items (Ex: Flat Screen TVs, appliances, etc.) are subject to market value replacement fee. Failure to reimburse the OSP for any missing property or damage to property may result in denial of future use of OSP facilities.

C.2. - C.6. ...

**AUTHORITY NOTE:** Promulgated in accordance with R.S. 56:1681-1690 and R.S. 36:204.

**HISTORICAL NOTE:** Promulgated by the Department of Culture, Recreation and Tourism, Office of State Parks, LR 8:634 (December 1982), amended LR 12:89 (February 1986), LR 14:772 (November 1988), LR 16:1053 (December 1990), LR 19:308 (March 1993), LR 26:28 (January 2000), LR 27:1673 (October 2001), LR 31:1984 (August 2005), LR 36:1227 (June 2010), LR 39:1266 (May 2013), LR 43:293 (February 2017), LR 51:363 (March 2025).

**Chapter 5. Procedures and Fees**

**§500. Admission Fees and Exemptions**

A. State Parks—General Admission Fees

1. Except as otherwise provided in this Chapter, a general admission fee is charged at all state parks as follows.

	State Parks
Visitors (age 4-61) in non-commercial vehicles, walk-in visitors, visitors on bicycles	\$3 per person, per day
Children 3 and under	Free
Seniors 62 and older	Free
Persons, regardless of age, arriving by bus	\$75 per bus, per day

\* \* \*

2. St. Bernard State Park General Admission Fees

a. The general admission fee at St. Bernard State Park is \$2 per person 16 years of age and older and \$1 per person under 16 years of age with a maximum of \$5 per vehicle for all passengers in that vehicle. Seniors 62 and older receive admission free of charge.

b. Except there shall be no admission fee for St. Bernard and Plaquemines Parish residents on Sundays. Proof of residency will be required for admission on Sundays.

c. An annual vehicle permit may be obtained from the park office by St. Bernard and Plaquemines Parish residents only. The annual vehicle permit fee is \$25. There will be no admission charge at any time for anyone entering the park as a passenger or driver of a vehicle with a permit.

d. OSP will replace an annual vehicle permit for \$10.

B. State Historic Sites General Admission Fees

1. General Admission Fees for State Historic Sites

a. Except as otherwise provided in this Chapter, the following general admission fee structure is charged at all state historic sites and Poverty Point World Heritage Site:

- i. \$6 per person (ages 7 to 61);
- ii. \$4 per senior citizen (ages 62 and over);
- iii. free for children (ages 6 and under).

b. Charges for guided site, house or tram tours are as follows:

- i. \$10 per person (ages 7 to 61);
- ii. \$8 per senior citizen (ages 62 and over);
- iii. free for children (ages 6 and under).

c. Guided site, house, or tram tour fees include all grounds, gardens and structures open to the public.

2. ...

3. Rosedown Plantation State Historic Site

a. Charges for admission to the plantation house and the gardens surrounding the house at the following rates:

- i. \$7 per person (ages 7 to 61);
- ii. \$5 per senior citizen (ages 62 and over);
- iii. free for children (ages 6 and under).

b. Charges for guided house tours are as follows:

- i. \$12 per person (ages 7 to 61);
- ii. \$10 per senior citizen (ages 62 and over);
- iii. free for children (ages 6 and under).

c. Guided house tour fees include all grounds and gardens.

d. Organized groups of 20 or more are requested to notify the site manager in advance of their arrival. Special entry rates may apply to organized groups, set by the assistant secretary or his designee.

4. Organized groups of 10 or more are requested to notify the site manager in advance of their arrival. Except as otherwise provided in this Chapter, there is no additional fee for SHS visitors arriving by bus.

5. Special programs and events may include special admission rates.

C. - F. ...

G. Students and chaperones on a field trip are exempt from admission fees at state historic sites and Poverty Point World Heritage Site as defined in §502.C.

**AUTHORITY NOTE:** Promulgated in accordance with R.S. 56:1681-1690 and R.S. 36:204.

**HISTORICAL NOTE:** Promulgated by the Department of Culture, Recreation and Tourism, Office of State Parks, LR 8:636 (December 1982), amended LR 12:89 (February 1986), LR 14:774 (November 1988), LR 16:1053 (December 1990), LR 19:309 (March 1993), LR 26:29 (January 2000), LR 27:1673 (October 2001), LR 31:1986 (August 2005), LR 36:1228 (June 2010), LR 39:1266 (May 2013), LR 43:294 (February 2017), LR 48:28 (January 2022), LR 51:363 (March 2025).

**§501. Day-Use Fees; Miscellaneous Services, Privileges, and Facility Fees**

A. - F.7.b. ...

c. type III pavilion—\$120 per day.

G. Meeting Rooms

1. Meeting rooms used to accommodate meetings and functions of private groups, clubs and other organizations are available during normal park operating hours. Kitchen facilities may be used, if available. Meeting room rates are as follows:

- a. type I—\$100;
- b. type II—\$160;
- c. type III—\$220.

H. Fees for pavilion and meeting room rentals are subject to applicable state and local taxes. Fees for general admission and miscellaneous day-use services, permits, and privileges include applicable state and local sales taxes.

I. Day-use facility rental rates will be at the discretion of the assistant secretary or their designee. Factors considered in pricing will include a facility’s amenities and condition (i.e. age of facility, remodel, new construction, access to boat launch, electricity, water, etc.).

AUTHORITY NOTE: Promulgated in accordance with R.S. 56:1681-1690 and R.S. 36:204.

HISTORICAL NOTE: Promulgated by the Department of Culture, Recreation and Tourism, Office of State Parks, LR 8:637 (December 1982), amended LR 12:89 (February 1986), LR 14:774 (November 1988), LR 16:1052 (December 1990), LR 26:29 (January 2000), LR 27:1673 (October 2001), LR 31:1986 (August 2005), LR 36:1228 (June 2010), LR 39:1266 (May 2013), LR 43:295 (February 2017), LR 51:363 (March 2025).

**§502. Fees and Exemptions; Entrance Discounts**

A. Disabled Veterans. A special veteran entrance permit allows any disabled Louisiana resident who is a veteran of the armed forces of the United States and any person(s) accompanying him in a single, private, non-commercial vehicle exemption from the day-use entrance fees to any Louisiana state park. Applications for a veteran permit may be made to the Louisiana Department of Veterans' Affairs service office serving the parish in which the applicant resides. After certification of eligibility has been established by the Department of Veterans' Affairs, the assistant secretary of the OSP will issue a permit directly to the applicant.

B. Active-Duty Military. Active-duty military personnel and one immediate family member shall receive a 50 percent discount for general admission to a state park or state historic site by presenting a current, valid military photo ID.

C. - D. ...

E. Non-Profit Community Home-Based Organization. Any child age 18 or under who is retained in the legal custody of the state through a bona fide contractual service agreement with a public, non-profit community home-based organization or provider shall be exempt from paying the general admission fees or any other day-use fee at any site. Such use must be in conjunction with an organized group outing or event sponsored and supervised by the public, non-profit organization or provider.

F. Annual Day-Use Permits

1. Permits are available at a cost of \$100 per year. This permit, in the form of a wallet I.D. card, allows the holder individually or as a passenger in a single, private non-commercial vehicle entry to all sites in lieu of the normal admission fee. All people accompanying a permit holder as occupants in a single, private non-commercial vehicle in

which the permit holder is a passenger or driver are also admitted without charge.

a. The annual day-use permits are valid for a period of one year from the date of purchase. Permits may be obtained at any site.

b. Price does not include applicable state and local taxes.

c. Holder of the annual day-use permit should record the original number. If the original number is lost, they must notify the site office where the permit was purchased and provide the permittee’s name and permit number. A \$10 fee will be charged for a replacement permit.

F.2. - H. ...

AUTHORITY NOTE: Promulgated in accordance with R.S. 56:1681-1690 and R.S. 36:204.

HISTORICAL NOTE: Promulgated by the Department of Culture, Recreation and Tourism, Office of State Parks, LR 8:637 (December 1982), amended LR 12:89 (February 1986), LR 14:774 (November 1988), LR 16:1053 (December 1990), LR 19:309 (March 1993), LR 26:29 (January 2000), LR 27:1673 (October 2001), LR 31:1987 (August 2005), LR 36:1229 (June 2010), LR 39:1267 (May 2013), LR 43:296 (February 2017), LR 51:364 (March 2025).

**§503. Fees and Exemptions; Special Promotions**

A. ...

B. As approved by the assistant secretary and subject to the limits set forth herein, overnight use rates may be subject to a surcharge based on demand. In no event shall campsite rental fees exceed \$75 per night, cabin rental fees exceed \$350 per night, lodge rental fees exceed \$400 per night, nor group camp rental fees exceed \$2,500 per night.

AUTHORITY NOTE: Promulgated in accordance with R.S. 56:1681-1690 and R.S. 36:204.

HISTORICAL NOTE: Promulgated by the Department of Culture, Recreation and Tourism, Office of State Parks, LR 8:637 (December 1982), amended LR 12:89 (February 1986), LR 14:774 (November 1988), LR 16:1053 (December 1990), LR 26:29 (January 2000), LR 27:1673 (October 2001), LR 31:1988 (August 2005), LR 43:296 (February 2017), LR 51:364 (March 2025).

**§504. Fees and Exemptions; Overnight Accommodations**

A. - A.1.f. ...

g. Campsite Fees

Classification	Overnight Rate
Premium	\$33
Improved	\$28
Unimproved	\$18
Backcountry	\$9

2. Primitive Group Camping Areas

a. Designated primitive areas accommodating organized groups (Boy Scouts, Girl Scouts, etc.) are available for camping at \$35 to \$60 per night based on capacity. Capacity will be set by the site manager.

3. Rally Camping

a. Areas designated and reserved for use by organized groups of overnight campers. These areas differ from the normal state park campgrounds since they are available for group use only.

b. Fees

i. A fee of \$60 per night is assessed to the group for the exclusive use of the area, and each individual camper rig is also charged the improved campsite rate.

ii. The day-use fee for a rally campground is \$60 per day for the group, in addition to the standard general admission fees per person.

c. Carrying Capacity

i. Maximum carrying capacity for rally areas is established by individual site managers, and information concerning these capacities is available through the individual site offices.

4. Long-Term Stays

a. No fee exemption or discount provided for by rule may be applied to a long-term stay.

B. Cabins, Lodges and Group Camps—Fees and Exemptions

1. Cabins

a. Except as otherwise set forth in this Chapter, cabins may be rented in accordance with the following rates.

Classification	Overnight Rate	Bedding Accommodations	Maximum Capacity
Deluxe	\$175	6-8	8
Standard	\$95	4-6	6-8

2. Lodges

a. Lodges are large overnight structures equipped with kitchen, bath and sleeping facilities and can accommodate a large family or several family groups. Except as otherwise set forth in this Chapter, lodges may be rented at the following rates.

Overnight Rate	Bedding Accommodations	Maximum Capacity
\$250	14	16

3. Group Camps

a. Group camps are available at certain parks for organized group use, for day- or overnight use. The capacity and rates are as follows:

State Park	Overnight Rate	Sleeping Capacity
Bayou Segnette	\$700	80
Bogue Chitto	\$600	52
Chemin-A-Haut	\$400	38
Chicot	\$600	112
Fontainebleau	\$700	100
Fontainebleau	\$400	65
Jimmie Davis	\$700	124
Lake Bistineau	\$400	160
Lake D'Arbonne	\$600	50
North Toledo Bend	\$600	150
Tickfaw	\$400	52

b. Group camp reservation guests will be charged a one-time \$5 per person fee in addition to the overnight rate listed above.

c. Group camps with multiple structures will provide facilities based on the number of guests on a reservation.

4. Special Research Dormitory Facilities at Poverty Point World Heritage Site

4.a. - 4.b.i. ...

c. Application Process. Requests for use of the dormitory must be made in writing via letter or email addressed to the site manager. The site manager and the

assistant secretary will review the request and respond in writing to the applicant.

4.d. - 4.f.iv. ...

g. Special Conditions. All programs and activities conducted by groups or individuals using the dormitory must be approved in writing via letter or email by the site manager.

h. ...

5. Prices for the facilities listed in this section do not include applicable state and local taxes.

6. ...

7. Overnight rates will be at the discretion of the assistant secretary or their designee. Factors considered in pricing will include a facility's amenities and condition (i.e. age of facility, remodel, new construction, location on park, etc.).

AUTHORITY NOTE: Promulgated in accordance with R.S. 56:1681-1690 and R.S. 36:204.

HISTORICAL NOTE: Promulgated by the Department of Culture, Recreation and Tourism, Office of State Parks, LR 8:638 (December 1982), amended LR 12:89 (February 1986), LR 12:828 (December 1986), LR 26:30 (January 2000), LR 27:1674 (October 2001), LR 31:1988 (August 2005), LR 36:1229 (June 2010), LR 39:1267 (May 2013), LR 43:297 (February 2017), LR 51:364 (March 2025).

**§505. Reservation Policy**

A. General Provisions

1. Reservations may be made for all OSP facilities that are subject to reservation by calling the currently contracted reservation center customer service line. Overnight and day-use facilities, including cabins, lodges, group camps, camping sites, rally shelters, meeting rooms and pavilions may be reserved 13 months in advance. For example, if a park user wants to use a facility on July 2, they may make the reservation no earlier than June 2 of the prior year. Reservations may also be made online 24 hours a day by accessing the OSP web site, [www.lastateparks.com](http://www.lastateparks.com). A non-refundable service fee is charged for all reservations.

A.2. - A.3. ...

4. Full deposit amount must be received within 10 days of the date the reservation is made; otherwise, the reservation is canceled. Payment may be made by credit card, in-state personal check or money order. A \$35 NSF fee will be charged for checks written on accounts with insufficient funds. If the reservation is made within 14 days or fewer of the usage date, payment shall be by credit card only.

A.5. - A.6.d. ...

7. In the event a guest is a no-show for a reservation, the guest will be charged for one night at the reserved facility's rate. Exceptions can be granted in writing by the assistant secretary or their designee.

8. In the event reservations must be canceled by OSP staff (e.g., for maintenance or emergency reasons) the rental fee will be refunded in full.

9. Weekday nights are considered Sunday through Thursday and weekends are Friday through Saturday.

10. If facilities are not reserved in advance, they may be rented on weekends or weekdays for one night to walk-up users using the facilities that day.

11. Exceptions to the reservation policy may be granted by the assistant secretary or his designee. Minimum night reservation terms may be adjusted site-by-site or periodically

by the assistant secretary or his designee in order to encourage visitation or to correlate with special events.

12. Campsites in a park may be designated for long-term stays during the winter season, October 1 through March 31, with assistant secretary approval. A long-term stay shall not exceed 60 consecutive nights.

AUTHORITY NOTE: Promulgated in accordance with R.S. 56:1681-1693 and R.S. 36:204.

HISTORICAL NOTE: Promulgated by the Department of Culture, Recreation and Tourism, Office of State Parks, LR 8:640 (December 1982), amended LR 12:89 (February 1986), LR 14:777 (November 1988), LR 16:1051 (December 1990), LR 26:32 (January 2000), LR 27:1674 (October 2001), LR 31:1989 (August 2005), LR 36:1230 (June 2010), LR 39:1267 (May 2013), LR 43:298 (February 2017), LR 51:365 (March 2025).

#### **§506. Refunds**

A. - D. ...

E. Refunds of day-use fees are not granted when a visitor, by his own choosing, leaves the site due to inclement weather.

AUTHORITY NOTE: Promulgated in accordance with R.S. 56:1681-1690 and R.S. 36:204.

HISTORICAL NOTE: Promulgated by the Department of Culture, Recreation and Tourism, Office of State Parks, LR 8:633 (December 1982), amended LR 12:89 (February 1986), LR 12:828 (December 1986), LR 26:32 (January 2000), LR 31:1989 (August 2005), LR 36:1230 (June 2010), LR 51:366 (March 2025).

#### **§507. Special Uses and Use Restrictions**

A. Special Uses

1. Any function requiring special or restricted use of any facility or area within an OSP site must be approved by the assistant secretary and the fee for such will be computed on a negotiated rate unless otherwise established. Special use for an organized group event (e.g. weddings, tournaments, fundraiser, runs/walks, etc.) will typically require a facility use agreement (FUA). The determination for the requirement of a FUA will be made by the assistant secretary. Written request for special use of a facility must be received at the Office of State Parks, P.O. Box 44426, Baton Rouge, LA 70804-4426 at least 30 days prior to the scheduled event. No telephone requests are accepted.

B. - C.2. ...

D. Commercial Media

1. Use of OSP sites for commercial film-making, videography, or commercial still photography including but not limited to the production of motion picture, television programs, video or print advertising commercials, or commercial video tapings, any of which involves the exclusive use and occupancy of OSP property and/or facilities must be arranged and negotiated with the Office of State Parks' administrative office, public information officer for location agreement.

a. Such use shall only be permitted in accordance with a signed location agreement. Each location agreement is unique depending on the site, the proposed use, and other relevant factors and is negotiated accordingly. Contact the Office of State Parks' administrative office, public information officer for location agreement.

b. Exempt from this rule and policy are photographers and videographers who enter OSP property at the request of the DCRT, in response to a press release, or otherwise; to cover an event, conduct interviews, capture footage of the OSP site or program, or else to gather information for a news or feature story or DCRT project.

AUTHORITY NOTE: Promulgated in accordance with R.S. 56:1681-1690 and R.S. 36:204.

HISTORICAL NOTE: Promulgated by the Department of Culture, Recreation and Tourism, Office of State Parks, LR 8:633 (December 1982), amended LR 12:89 (February 1986), LR 14:779 (November 1988), LR 19:313 (March 1993), LR 26:32 (January 2000), LR 27:1674 (October 2001), LR 31:1989 (August 2005), LR 36:1230 (June 2010), LR 43:298 (February 2017), LR 51:366 (March 2025).

H. Brandon Burriss  
Assistant Secretary

2503#002

#### **RULE**

#### **Louisiana Economic Development Board of Commerce and Industry**

#### **Industrial Ad Valorem Tax Exemption Program (LAC 13:I.Chapter 5)**

Louisiana Economic Development (LED) and the Board of Commerce and Industry, as authorized by and pursuant to the provisions of the Administrative Procedure Act, R.S. 49:950 et seq., and R.S. 36:104 hereby amends the Rules of the Industrial Tax Exemption Program to set forth the criteria the Board of Commerce and Industry will consider for purposes of determining what is in the best interests of the state for consideration of ITEP contracts, and also to implement procedural revisions for more effective program administration. This Rule is hereby adopted on the day of promulgation.

#### **Title 13**

#### **ECONOMIC DEVELOPMENT**

#### **Part I. Financial Incentive Programs**

#### **Chapter 5. Industrial Ad Valorem Tax Exemption Program**

#### **Subchapter A. ITEP Rules for Projects with Advances Filed Prior to February 21, 2024**

#### **§529. Renewal of Tax Exemption Contract;**

#### **Amendment of Tax Exemption Contract**

A. Application for renewal of the exemption must be filed with LED through its online Fastlane portal not more than six months before, and not later than, the expiration of the initial contract. A renewal fee, and late filing fee if applicable, shall be filed with the renewal application, in accordance with LED's fee schedule, as defined in R.S. 36:104. The document shall not be considered officially received and accepted until the appropriate fee is submitted. Upon proper showing of compliance with the initial contract of exemption, a renewal contract of exemption may be approved by the board for an additional period of no more than five years and provide for an ad valorem exemption of up to 80 percent.

B. - D. ...

E. Companies with ITEP contracts existing under 2017 and 2018 Rules may "opt out" of the jobs, payroll and compliance components by amending Exhibit A's to reflect zero jobs and zero payroll regardless of whether the contract is up for renewal. Because the amendment of jobs and payroll will have no impact on the local tax exemption, the amendment will not require approval by the local governmental entities.