**LWCF Application Information Page** - Revised 2021 (you may omit this page in your submittal)

Application Deadline - April 1st annually - Prior to submission applicants are encouraged to review all available program information, and submit our Initial Interest Form. DOR staff will then contact you.

Land and Water Conservation Fund (LWCF) grant awards are available to the State of Louisiana and its political subdivisions to acquire land for park and recreation areas and /or to develop and/or renovate outdoor recreation facilities. Project sponsor eligibility is limited to political subdivisions or state agencies. Political subdivisions include parishes, cities, towns, and villages. School districts or special assessment districts such as recreation districts may apply as a project sponsor as long as the parish, city, town or village agrees to co-sponsor the project. Nonprofit or charitable organizations must work through their local or state agencies, parishes, cities, towns, or villages in order to qualify for assistance under this program. Private individuals and organizations are not eligible for assistance.

The LWCF is funded annually through the Federal budget by the United States Congress and apportioned to states by the Department of the Interior. Administration of the program within Louisiana is conducted by the Office of State Parks (OSP), Division of Outdoor Recreation (DOR) under agreement with the National Park Service (NPS).

Projects reviewed, approved, and selected at the state level are submitted to the NPS for federal review and approval. Project proposals must be approved at both the state and Federal levels. Upon NPS approval of a project application, a state agreement is prepared by DOR and forwarded to the project sponsor for signature.

Recreation areas that receive Federal assistance through the LWCF must remain dedicated to public outdoor recreation use in perpetuity. Property within a 6f designated boundary may not be converted to any use other than outdoor recreation without prior approval from DOR and the NPS. The local sponsor must replace any non-recreation property with property of equal or greater recreational value and usefulness through Federal Conversion Process in accordance with Section 6(f) of the LWCF Act. Project sponsors are responsible for notifying DOR of any changes in usage to assure that a conversion is not required.

**LWCF** grants reimburse up to 50 percent of the cost for land acquisition, development or renovation/restoration projects. **The minimum level of Federal assistance available for a single LWCF grant is $100,000.** Professional fees incurred for application development are reimbursable as a portion of the overall 10% allowable. Project sponsors cannot be reimbursed for additional costs incurred before an application receives federal approval and a local grant agreement is signed.

The **Application deadline is** **April 1st**. One application per project sponsor. Applications may not be submitted for multiple sites. **Based on a preliminary review at the state level, eligible projects may be required to submit revised documents as requested by the state for the final deadline June 1.**

**ELECTRONIC SUBMISSIONS** shall be emailed or by cloud server link to outdoorrec@crt.la.gov. You may request a MS Word version of this document and insert your responses directly underneath each question. **Do not change the format of this document.** This document serves as 1 of entire submittal package consisting of multiple documents required for April 1.

**Louisiana Land & Water Conservation Fund Grant Application**

**I. GENERAL PROJECT INFORMATION**

**1. Project Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parish: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**2. Project Sponsor: (Ex. Town of Walker or Livingston Parish) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3. Project Cosponsor (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**4. Property or Official Park Name: (Project location) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**5. Type of Project (check all that apply):**

* **Acquisition (Land)**
* **Combination Acquisition and Development**
* **New Development**
* **Redevelopment (Renovations)**

**6. Has this park received a LWCF grant in the past? \_\_y \_\_ n**

**II. POINT OF CONTACT (applicant author - landscape architect, architect or engineer)**

**1. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**2. Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3. Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**III. PROJECT SPONSOR APPOINTED AUTHORITY**

**1. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**2. Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3. Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**IV. PROJECT COSPONSOR APPOINTED AUTHORITY (if applicable)**

**1. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2.Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3. Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**4. Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 5. Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**V. PROJECT PHYSICAL LOCATION INFORMATION:**

**1. Municipal Address or description:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**2. Geocode: (latitude / longitude coordinates) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3. Section:\_\_\_\_\_\_ Township: \_\_\_\_\_\_\_\_ Range: \_\_\_\_\_\_\_ (info on survey or deed)**

**4. Congressional District: \_\_\_\_\_\_** [**https://louisiana.hometownlocator.com/maps/congressional-districts.cfm**](https://louisiana.hometownlocator.com/maps/congressional-districts.cfm) **(use the link & enter your project address)**

**5. SCORP Planning Region: \_\_\_\_ (find on map below)**

****

PLANNING REGION MAP OF LOUISIANA

Region 1: New Orleans Area

Region 2: Baton Rouge Area

Region 3: Houma-Thibodaux Area

Region 4: Lafayette Area

Region 5: Lake Charles Area

Region 6: Alexandria Area

Region 7: Shreveport Area

Region 8: Monroe Area

**VI. SITE CLASSIFICATION (Check all that apply for EXISTING SITE, NOT proposed project)**

**\_\_\_ Sports Park / recreation area (more than 4 athletic fields, includes regional parks)**

**\_\_\_ Neighborhood Park /multipurpose recreation area (playground, less than 4 athletic fields, etc.)**

**\_\_\_ Natural Area / passive recreation (undeveloped)**

**\_\_\_ Water based recreation area (fishing, boat launch, piers, swimming, overlooks, etc.)**

**\_\_\_ Outstanding natural environmental area /preservation area / scenic trail designation**

**\_\_\_ Historic or cultural site (explain) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_ Other (explain) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**VI. PROJECT CATEGORY / SCORP PRIORITIES (**for **YOUR PROJECT** not the overall site**)**

**\_\_\_ Trails (walking, hiking, biking, riding, paddling, paved & unpaved / trail support facilities)**

**\_\_\_ Access to Nature (wild areas, preserves and conservation areas)**

**\_\_\_ Access to Water (fishing facilities, bank improvements, pier, natural beach & lake swimming areas, kayak & canoe trails & launches with support areas, motor boat launches with support areas)**

**\_\_\_ Camping (designated camping areas, rental cabins & support facilities with access to outdoor amenities)**

**\_\_\_ Playgrounds & Picnic Areas (upgrades & new developments meeting national standards)**

**\_\_\_ Swimming Facilities / Splash Pad (treated water, not natural areas)**

**\_\_\_ Spectator Facilities (pavilions, bleachers, benches, amphitheaters)**

**\_\_\_ Sports Playfields and Courts**

**\_\_\_ Hunting Facilities**

**VII. TIME / DISTANCE CLASSIFICATION (refers to primary or 80% of users)**

**\_\_\_ Neighborhood / walking distance \_\_\_ Community / town (within 15 minute drive)**

**\_\_\_ Weekend or day use (over 2 hour drive) \_\_\_ Metropolitan / regional (within 45 minute drive)**

**VIII. PROJECT DESCRIPTION**

**1. Description of your project / List of the project elements –** *100 character limit*(Ex. 1 restroom with 4 stalls, 1 lighted ball field, a 40 car gravel parking lot, playground equipment for ages 6-12). Be brief, you will have opportunity to explain & justify in detail in a separate document - your ProjectNarrative.

1. **Total Project Cost** (minimum $200,000, contact DOR for maximum) **$\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3. Requested Fund Amount** (minimum $100,000) **$\_\_\_\_\_\_\_\_\_\_\_\_\_**

It is necessary to have 50% of the total project cost available when you apply.

**4. Provide your Recreation Inventory data to be included in our online database - Louisiana’s Outdoor Recreation Inventory (L.O.R.I.)** [**https://playoutdoorsla.com/data/data-lori/**](https://playoutdoorsla.com/data/data-lori/)